

Progressive Education Society's

# Modern College Of Arts, Science and Commerce, Ganeshkhind, Pune – 411 016 (Autonomous)

Syllabus for

S. Y. B. Com.

## **Introduction:**

Commerce education provides a foundation of knowledge, skills, and attitude perspectives required to enter professional world. Commerce education is different from other disciplines. This education stresses on developing the people and making effective use of available resources. It equips students to deal with the complexities of the business environment, make informed decisions, and contribute to the success of organization. So the commerce education needs to be more dynamic, skill based and incorporate all changes at global and local level. The curriculum for Commerce faculty should be adapted and re-structured to meet the future challenges of the economic, manufacturing and service sectors.

## Programme Objectives:

- 1 To develop diverse skills of students like critical thinking, problem solving, decision making, communication and leadership.
- 2 To equip students with necessary knowledge and skill to start and run a business.
- 3 To make students aware about global economic trends, international business concepts and cultural understanding.
- 4 To teach students importance of ethical behavior in business world.
- 5 To enhance employability skills of students to pursue careers in finance, marketing, human resources, or any other business-related field.
- 6 To encourage students to stay updated about industry trends, new technologies, and evolving business practices.

## **Programme Specific Outcomes (PSOs):**

- 1 To develop students verbal and written communication skills.
- 2 To make students aware about corporate accounting principles, rules and regulations.
- 3 To make them understand business environment and equip them with necessary skill to start their own venture.
- 4 To familiarize the students to the basic theories and concepts of Macro Economics and their application.
- 5 To provide basic knowledge and understanding about various concepts of Business Management and help the students to develop cognizance of the importance of management principles.
- 6 To create awareness among the students about legal environment relating to the company law.
- 7 To create the awareness about the role of banking in economic development and functioning of private and public sector banking in India.

## **Examination Pattern:**

## Second Year B. Com. Semester – III

				Semester Assessme		
Course Code	Course / Title of Paper	Total No. of Credits	Internal Assessment	Semester End Exam	Practical Exam	Total Marks
23-COB231	Corporate Accounting- I	3	30	70	_	100
23-COB232	Principles & Functions of Mangement	3	30	70		100
23-COB233	Business Economics - I (Macro)	3	30	70		100
23-COB234	Business Communication - I	4	30	50	20	100
23-COB235	Elements of Company Law- I	3	30	70	-	100
23COB236(a)	Cost and Works Accounting- I	4	30	50	20	100
23-COB236(b)	Banking & Finance I	4	30	50	20	100
23-COB236(c)	Business Entrepreneurship I	4	30	50	20	100
23-COB236(d)	Marketing Management I	4	30	50	20	100
23-COBEA1	Environmental Awareness course -I	2	-	-	-	50

Second Year B. Com. Semester – IV

				Semeste Assessi		
Course No.	Course / Title of Paper	Total No. of Credits	Internal Assessment	Semester End Exam	Practical Exam	Total Marks
23-COB241	Corporate Accounting- II	3	30	70	-	100
23-COB242	Principles & Functions of Management II	3	30	70		100
23-COB243	Business Economics - II (Macro)	3	30	70		100
23-COB244	Business Communication - II	4	30	50	20	100
23-COB245	Elements of Company Law-II	3	30	70		100
23COB246(a)	Banking and Finance II	4	30	50	20	100
23-COB246(b)	Cost and Works Accounting II	4	30	50	20	100
23-COB246(c)	Business Entrepreneurship II	4	30	50	20	100
23-COB246(d)	Trends in Marketing II	4	30	50	20	100
23-COBEA2	Environmental Awareness course -I	2	-	_	-	50

## Suggested internal assessment tools for courses:

The concerned teacher shall announce the units for which internal assessment will take place. A teacher may choose one of the methods given below for the assessment.

- 1. Students Seminar
- 2. Short Quizzes / MCQ Test
- 3. Home Assignments
- 4. Tutorials/ Practical
- 5. Oral test
- 6. Research Project
- 7. Group Discussion

- 8. Study Tour
- 9. Written Test
- 10. PPT presentation
- 11. Field Visit
- 12. Industrial Visit
- 13. Viva

## **Teaching Methodology:**

- 1. Classroom Teaching
- 2. Guest Lectures
- 3. Group Discussions
- 4. Surveys
- 5. Power Point Presentations
- 6. Visit to Institutions / Industries
- 7. Research Papers & Projects
- 8. E-content

## **Subject List**

## **SEMESTER III**

Sr.	Subject Type	Subject Code & Title	Credits		Total No. of Lectures	
No.			Theor	Practic al	Total	
		23-COB231	<b>y</b> 3	ai		45
1	Core	Corporate Accounting-I				
		23-COB232	3			45
2		Principles & Functions of				
	Core	Management-I				
3		23-COB233	3			45
	Core	Business Economics (Macro)-I				
4		23-COB234	3			45
	Core	Business Communication-I				
5		23-COBP234	1			
	Core	Business Communication-I				
6		23-COB235	3			45
	Core	Elements of Company Law –I				
		23-COB236(a)	3			45
7		Cost &Works Accounting				
		(Paper-I)-I				
	Elective	22 COPP22(( )			22	
		23-COBP236(a)				
8		Cost &Works Accounting				
	Flanting	(Paper-I)-I		_		
	Elective	22 COP22(1)	2	1		45
9	et	23-COB236(b)	3			45
	Elective	Banking & Finance (Paper-I)-I		4		
10	et	23-COBP236(b)		1		
	Elective	Banking & Finance (Paper-I)-I	2			45
4.4		23-COB236(c)	3			45
11	Floating	Business Environment &				
	Elective	Entrepreneurship (Paper-I)-I		1		
12		23-COBP236(c) Business Environment &		1		
12	Elective	Entrepreneurship (Paper-I)-I				
	LICCLIVE	23-COB236(d)	3			45
13		Marketing Management(paper-I)-				7.5
13	Elective	I				
	Licotive	23-COBP236(d)		1		
14		Marketing Management(paper-I)-		_		
- '	Elective	I				
		_				

15		23-COBEA1	2		
	Core	Environment Awareness Course-I			

## **SEMESTER IV**

Sr.				Credits		Total
No.	Subject Type	Subject Code & Title	Theory	Practical	Total	No.of Lectures
1		23-COB241	3			45
1	Core	Corporate Accounting-II				
		23-COB242	3			45
2		Principles & Functions of				
	Core	Management-II				
		23-COB243	3			45
3	C	Business Economics				
	Core	(Macro)-II	2			4.5
4	Core	23-COB244  Duciness Communication II	3			45
	Core	Business Communication-II 23-COBP244				
5	Core	Business Communication-II		1		
	Corc	23-COB245	3	<u> </u>		45
6		Elements of Company Law –	3			43
	Core	II				
	00.0	23-COBP246(a)	3			45
_		Cost &Works Accounting			22	
7		(Paper-I)-II				
	Elective	, ,				
		23-COBP246(a)				
8		Cost &Works Accounting				
8		(Paper-I)-II				
	Elective			1		
		23-COB246(b)	3			45
9		Banking & Finance (Paper-I)-				
	Elective	II				
		23-COBP246(b)		1		
10	e	Banking & Finance (Paper-I)-				
	Elective	]]	2			4.5
11		23-COB246(c) Business Environment &	3			45
11	Elective					
	Elective	Entrepreneurship (Paper-I)-II  23-COBP246(c)		1		
12		Business Environment &		T		
12	Elective	Entrepreneurship (Paper-I)-II				
		23-COB246(d)	3			45
13		Trends in Marketing (paper-				.5
	Elective	I)-II				
		23-COBP246(d)		1		
14	Elective	Trends in Marketing (paper-				

		I)-II			
		23-COBEA1	2		
15		Environment Awareness			
	Core	Course-II			

## Syllabus

## **Semester III**

**Subject Code: 23-COB231** 

**Subject: Corporate Accounting I (3 Credit Course)** 

Unit	Corporate Accounting I	No of lecture (45)
I	Accounting Standards	10
	<ul> <li>Meaning, Definition, Objectives, Advantages and Applicability of accounting Standards-7, 10, 14, and 21 with Practical Examples.</li> </ul>	
II	Profit Prior to Incorporation	11
	<ul> <li>Introduction to the Process on incorporation of a company.</li> </ul>	
	Difference between incorporation and commencement of a company.	
	<ul> <li>Accounting of incomes and expenses during Pre- and Post-Incorporation period.</li> </ul>	
	Basis of allocation and apportionment of income and expenses for the Pre-and Post-Incorporation period	
III	Company Final Accounts	16
	<ul> <li>Preparation of company final Accounts Forms and content as per Provisions Schedule III of the Companies Act 2013 with the amendments for the relevant academic year.</li> <li>Related adjustments and their treatment.</li> </ul>	
IV	Valuation of Shares	8
1,4	Meaning, Definition, Need and Importance of Valuation,	J
	<ul> <li>Special Factors affecting Valuation of Shares,</li> </ul>	
	Methods of Valuation	
	Net Assets Method Yield Basis Method Fair Value Methods	

- 1. Advanced Accounts: By M.C. Shukla & S.P. Grewal (S.Chand & Co. Ltd.)
- 2. Advanced Accountancy: By S.P. Jain & K.N. Narang (Kalyani Publishers)
- 3. Advanced Accountancy: By R.L.Gupta & M. Radhaswamy (Sultan Chand & Sons)
- 4. Company Accounts: By S.P. Jain & K.L. Narang
- 5. Advanced Accounts: By Paul Sf.
- 6. Corporate Accounting: By Dr. S. N. Maheshwari & S.K. Maheshwari
- 7. Corporate Accounting: By Mukharji & Hanif
- 8. Accounting Standards -as issued by Institute of Chartered Accountants ofIndia.

**Subject Code: 23-COB232** 

**Subject: Principles and functions of Management I (3 Credits)** 

Unit	Corporate Accounting I	No of lecture (45)
I	<ul> <li>Introduction to Management</li> <li>Meaning definition of Management</li> <li>Need for Management study</li> <li>Process and Functions of management</li> <li>Levels of management</li> <li>Management is an Art, Science and Profession</li> </ul>	10
II	<ul> <li>Management Thoughts</li> <li>Introduction,</li> <li>Evaluation of Management thoughts Contribution of F.W. Taylor, Henry Fayol, Peter Drucker, C.K.Pralhad in development of management thoughts</li> </ul>	10
III	<ul> <li>Understanding Management: Planning and Decision Making</li> <li>Meaning, definition and nature of Planning</li> <li>Forms and types of Planning</li> <li>Process of Planning</li> <li>Advantages and Limitations of Planning</li> <li>Meaning and techniques of Forecasting</li> <li>Meaning, Types and Process of decision making</li> </ul>	10
IV	<ul> <li>Management at Work: The process of organizing and staffing</li> <li>Meaning, Process and Principles of Organizing</li> <li>Concept of Authority and Responsibility</li> <li>Delegation of Authority- Meaning, Difficulties in delegation of authority</li> <li>Staffing-Meaning and Process of staffing</li> <li>Recruitment: Meaning, Sources of recruitment</li> </ul>	10
V	Result orientation:      Direction and Team Work     Direction- Meaning, Elements, Principles, Techniques     Concept of Team Work, principles regarding interpersonal communication	5

- Essentials of Management Horold Koontz and Iteinz Weibrich McGrawhills International
- 2. Management Theory & Practice J.N.Chandan
- 3. Essential of Business Administration K.Aswathapa Himalaya Publishing House
- 4. Principles & practice of management Dr. L.M.Parasad, Sultan Chand & Sons NewDelhi
- 5. Business Organization & Management Dr. Y.K. Bhushan
- 6. Management: Concept and Strategies By J. S. Chandan, Vikas Publishing
- 7. Principles of Management, By Tripathi, Reddy Tata McGraw Hill
- 8. Business organization and Management by Talloo by Tata McGraw Hill
- 9. Business Environment and Policy A book on Strategic Management By Francis Cherunilam Himalaya Publishing House
- 10. Principles & practice of management Dr. L.M.Parasad, Sultan Chand & Sons NewDelhi
- 11. Business Organization & Management Dr. Y.K. Bhushan
- 12. Management: Concept and Strategies By J. S. Chandan, Vikas Publishing
- 13. Principles of Management, By Tripathi, Reddy Tata McGraw Hill
- 14. Business organization and Management by Talloo by Tata McGraw Hill
- 15. Business Environment and Policy A book on Strategic Management By Francis Cherunilam Himalaya Publishing House

**Subject Code: 23-COB233** 

Subject: Business Economics (Macro) I 3 Credits

Unit	Торіс	No of lectures
I	Introduction to Macro Economics	15
	<ul> <li>Meaning and Definition of Macro Economics.</li> </ul>	
	<ul> <li>Nature of Macro Economics.</li> </ul>	
	• Scope of Macro Economics.	
	• Significance of Macro Economics.	
	• Limitations of Macro Economics.	
	• Macro-Economic Objectives.	
II	<ul> <li>Meaning</li> <li>National Income.</li> <li>Importance of Various Concepts of National Income and their relationship— GDP, GNP, NNP, NDP, at market price and factor cost, PCI, Personal Income, Disposable Income</li> <li>Real Income and Nominal Income</li> <li>Measurement of National Income: I</li> <li>Methods and Difficulties</li> <li>Circular Flow of Income: Two and Three sector model</li> </ul>	10
III	<ul> <li>Theories of Output and Employment:</li> <li>The Classical Employment: J.B. Say Theory of Employment</li> <li>Keynes Criticism on Classical Theories of Employment.</li> <li>Keynesian Employment</li> </ul>	10

## IV Consumption, Saving and Investment:

- The Consumption Function:
- Meaning
- Marginal Propensity to Consume (MPC)
- Keynes's Psychological Law of Consumption.
- Determinants of Consumption.
- The Saving Function:
- Meaning,
- Marginal Propensity to Save (MPS)
- Determinants of Savings
- Relationship between Consumption and Saving Function

10

- (MPC and MPS)
- Meaning and Types of Investment: Gross, Net, Induced and Autonomous.
- Marginal Efficiency of Capital and its Determinants.
- Concepts of Investment Multiplier and Acceleration Principal.

- 1. Economics: Paul A Samuelson and William D Nordhaus. McGRAW HIILL international Edition.
- 2. Macroeconomics: N. Gregory Makiw, Worth Publishers, New York.
- 3. Macro- Economic Theory: ML Zingan, Vrinda Publications (P) Limited.
- 4. Samashti Arthshstriy Vishleshan : Shridhar Deshpande, Vinayak Deshpande, Himalaya Publication House.
- 5. Theories of value: output and employment John Eatwell, Thames Polytechnic, 1979
- 6. Businss Economics, Dr. J. P. Mishra, Sahitya Bhavan Publications, Agra.
- 7. Macroeconomics: A Global Text Sampat Mukherjee, New Central Book Agency Private Limited (Latest Edition), New Delhi
- 8. Macroeconomics: A Rough Guide, in Macroeconomics: A Reader, (Ed.) Brian Snowdon and Howard Vane, Routledge
- 9. Business Economics (Macro): Dr. Rasal, Bhadane, Fernandes, Idol Publication, Pune-2
- 10. Macroeconomics: Theory and Policy, S. Chand & Company Limited. (Latest Edition)
- 11. Ben Fine & Ourania Dimakou, Macroeconomics: A Critical Companion, Pluto Press (Latest Edition)
  - 12. Michel De Vroey, A History of Macroeconomics: From Keynes to Lucas

and Beyond, Cambridge University Press (Latest Edition)

- 13. Sampat Mukherjee, Analytical Macroeconomics: From Keynes to Mankiw, New Central Book Agency Private Limited
- 14. Macroeconomics- KR Gupta, R. K. Mandal, Arnita Gupta, Atlantic Publishers and distributor's pvt. ltd.
- 15. Money, Inflation, and Business Cycles the Cantillon Effect and the Economy, Arkadiusz Sieron. Abingdon, Routledge, 2019. New York
- 16. Macroeconomics: N. Gregory Maki Worth Publishers, New York
- 17. Macro Economics: Rudiger Dornbusch, Stanley Fisher & Richard Startz Tata McGraw Hill Education Private Limited (Latest Edition), US
- 18. The General Theory of Employment, Interest, and Money- John Maynard Keynes, General Press
- 19. An Analysis of John Maynard Keynes The General Theory of Employment, Interestand Money- John Collins, CRC Press, 2017.

**Subject Code: 23-COB234** 

# Subject: Business Communication-I (3 Theory + 1 Practical = 4 Credit Course)

Unit	Торіс	No of lectures
I	Basics of Business Communication :	10
	• Introduction, Meaning, Definition, Characteristics, Importance	
	and Principles	
	<ul> <li>Process of communication</li> </ul>	
	Barriers to communication & Remedies to overcome barriers.	
II	Methods and Channels of Communication :	10
	• Methods of Communication: Verbal (Oral and Written	
	Communication), Non-Verbal Communication (Graphs,	
	Charts, Diagrams, Sign, Symbol, Colour, Gesture, Posture,	
	Facial expression, Eye contact)	
	• Channels of Communication: Formal Channels (Vertical,	
	Horizontal, Diagonal Channels) Informal Channels (Grapevine,	
	Single Strand, Gossip Chain, Probability Chain, Cluster Chain)	
III	Presentation Skills and Life Skills	15
	• Presentation Skills: Principles of effective public speaking,	
	Formal Speech, Oral Presentations, Presentations using	
	visual aids, Group discussion, Interview techniques, Dos and	
	Don'ts of Public Speaking	
	• Life Skills: Meaning, Need, Importance, Elements	
	a) Manners & Etiquettes, Grooming.	
	b) Listening Skills	
	c) Problem-solving skills	
	d)Time management abilities	
	e) Negotiation Skills	
	f) Decision Making Skills	
	g) Interpersonal Skills	

	h) Creative thinking	
13.7		10
IV	Internal Correspondence :	10
	<ul> <li>Meaning, importance and types of internal correspondence</li> </ul>	
	(Office Memorandum, Office Circular, Office Order)	
	Drafting of internal correspondence. Collecting specimen of	
	internal correspondence.	

- 1. Business Communication ,K.K.Sinha, Gelgotia Publishing,New Delhi
- 2. Business Correspondence & Report writing ,R.C.Sharma & Krishnan Mohan, Tata Mc Graw Hill Publishing Co.Ltd. ,New Delhi.
- 3. Communication ,C.S.Rayudu,Himalaya Publication, Mumbai.
- 4. Business Communication, Asha Kaul, Prentice hall of India, New Delhi.
- 5. Business Communication, Vasisthb Neeru & Rajput Namita, Kitab Mahal, Allahabad.
- 6. Soft skills, Dr.Alex ,S..Chand publication ,Delhi.
- 7. Essentials of Business Communication, Rajendra Pal & Korlahalli, Sultan Chand & sons,

New Delhi.

8. Managerial Communication, P.D.Chaturvedi & Mukesh Chaturvedi,, Pearson, Delhi.

**Subject Code: 23-COB235** 

**Subject: Elements of Company Law I (3 Credit Course)** 

Unit	Elelments of	No of
	Company Law I	lectures (45)
1	Company and its Formation	
	• Background and Features of company the Companies	
	Act, 2013	12
	• Company: Meaning, Nature and Characteristics of	
	Company.	
	• Types of Companies: On the basis of mode of formation,	
	Number of members, liability and Control,	
	Public and Private Companies:	
	Distinction between Public and Private Companies,	
	Privileges	
	Conversion of Public into Private Company.	
	Conversion of Private into Public Company.	
	m 4.0	
	Types of Companies:	
	Public Company	
	Private Company	
	One Person Company	
	Charitable Companies	
	DormantCompany	
	Sick Company,	
	Small Company,	
	Listed Company,	
	Company,	
	<ul> <li>Foreign Company and its business in India etc.</li> </ul>	
II	Formation and Incorporation of aCompany:	
	Stages in the Formation and Incorporation.	13
	• Promotion: Meaning of the term 'Promoter' / Promoter	
	Group – Legal Position of Promoters, Pre-incorporation	
	contracts  Projection / Learning of a community of	
	• Registration/ Incorporation of a company : - Procedure, Documents to befiled with ROC. Certificate of	
	Incorporation	
	Effects of Certificate of Registration	
	Capital Subscription/Raising of Capital Commencement	
	of business	
	OI DUSINESS	

III	Principal Documents:	10
	Documents relating to Incorporation and Raising of	
	Capital:	
	<ul> <li>Memorandum of Association: Meaning and importance- Form and contents- Alteration of memorandum.</li> </ul>	
	<ul> <li>Articles of Association: Meaning- Contents and form of Articles- Alteration of articles- Doctrine of constructive notice- Doctrine of Indoor Management.</li> </ul>	
	<ul> <li>Prospectus: Meaning, contents, Statutory requirements in relation to prospectus- Deemed Prospectus-</li> </ul>	
	• Shelf prospectus – Statement in lieu of prospectus-	
	Misstatement in a prospectus and Liabilities for Misstatement.	
IV	E Governance and CSR	
	<ul> <li>E Governance –meaning, Importance of E Governance</li> <li>E Filing – Basic concept of MCA, E Filing</li> <li>Corporate Social Responsibility (CSR) [U/S 135] – Concept who is Accountable, CSR Committee, Activities under CSR,</li> </ul>	10

- 1. The Companies Act with Rules, Taxmann, Tan Prints (India) Pvt. Ltd. Jhajjar, Chandigad
- 2. The Companies Act, 2013, Bharat, Bharat Law House Pvt. Ltd., Delhi
- 3. Company Law-A Comprehensive Text Book on Companies Act 2013, Dr. G.K. Kapoor & Dr. Sanjay Dhamija, Taxmann Publications Pvt. Ltd, Delhi
- 4. Company Law, Dr S R Meyani, Asia Law House, Mumbai
- 5. Company Kaydyachi Olakha, K Shriram, Aarti & Co. Mumbai
- 6. Guide to Memorandum, Articles & Incorporation of Companies, Bhandari & Makheeja Lexis Nexis, Mumbai
- 7. Elements of Company Law, Arun Gaikawad , Chandrakant Chaudhari & Devendra Bhawari Bibha, Pune
- 8. Elements of Company Law, Prakash N. Chaudhary, Nirali Prakashan, Pune
- 9. E-Commerce: Legal Compliance Pratima Narayan Eastern Book Company, Mumbai

Subject Code: 23-COB236 (a)

# Subject: Cost & Works Accounting -I (3 Theory + 1 Practical = 4 Credit Course)

Unit	Topic	No of lectures
I	Basics of Cost & Management Accounting:	15
	Origin of Costing.	
	<ul> <li>Concept of Cost, Costing, Cost Accounting and Cost</li> </ul>	
	Accountancy	
	Objectives of Cost Accounting.	
	<ul> <li>Advantages &amp; Limitations of Costing.</li> </ul>	
	Difference between Financial Accounting and Cost	
	Accounting.	
	• Introduction of Management Accounting.	
II	Elements of Cost:	10
	<ul> <li>Cost Units, Cost Centers and Revenue Center</li> </ul>	
	<ul> <li>Role of a Cost accountant in an organisation</li> </ul>	
	<ul> <li>Meaning of Material, Labour and other Expenses.</li> </ul>	
	Classification of Costs.	
III	Direct Cost and Cost sheet	10
	Direct cost concepts	
	Preparation of Cost Sheet	
	• Tender, Quotation and Estimates.	
IV	Material Management	10
	<ul> <li>Need and Essentials of Material Control.</li> </ul>	
	Methods of Inventory control	
	• Stock Levels & Economic Order Quantity (EOQ).	
	ABC analysis	
	Perpetual and Periodic Inventory Control	
	Physical verification	
	Inventory Turnover Ratio.	

- Cost Accounting-Principles & Practices, Jawahar Lal & Seema Shrivastava, Tata Mcgraw
   Hill, New Delhi.
- 2. Advanced Cost Accounting And Cost Systems, Ravi M Kishor, Taxmann, New Delhi.
- 3. Cost Accounting Theory And Problems, S. N. Maheshwari, Mittal Shree, Mahavir Book Depot.,New Delhi
- 4. Advanced Cost Accounting, Jain and Narang, Kalyani Publication, New Delhi.
- Horngren's Cost Accounting- A Managerial Emphasis, Srikant M Datar & Madhav V Rajan Pearson, Noida UP
- 6. Cost Accounting-Principles & Practices, Dr. M.N. Arora, Vikas Publishing House, New Delhi.
- 7. Advanced Cost Accounting ,Dr. D. M.Gujarathi ,Idol Publication,Pune
- 8. Advanced Cost Accounting ,Dr. Kishor. M. Jagtap, Tech-Max Publication, Pune
- Cost Accounting Principles And Practice, Jain and Narang, Kalyani Publication, New Delhi
- 10. Principles and Practice of Cost Accounting, N.K Prasad, Booksyndicate Private Ltd, Kolkata.
- 11. Cost Accounting: Methods and problems, B.K.Bhar,Academic Publications,Kolkata.

Subject Code: 23-COB236(b) (3 Theory + 1 Practical = 4 Credit Course)

Subject: Banking and Finance-I (Indian Banking System - I)

Unit	Corporate Accounting I	No of lecture (45)
I	Indian Banking Structure :	10
	Meaning, Features and Evolution of Banking in India	
	Structure of Banking in India	
	Role of Banking in Economic Development	
	<ul> <li>Scheduled Banks and Non- scheduled Banks</li> </ul>	
	Challenges before Banking in India	
	Recent Trends in Indian Banking System	
II	Reserve Bank of India	10
	Definition of 'Central Banking'	
	Evolution of Reserve Bank of India	
	<ul> <li>Department and Functions of Reserve Bank of India</li> </ul>	
	Present currency system in India	
	Understanding of concepts: Bank Rate, Cash Reserve	
	Ratio(C.R.R.), Statutory Liquidity Ratio (S.L.R.), Repo	
	Rate – Reverse Repo Rate	
III	Private Banking:	12
	Meaning and features of Private Banking	
	Classification of Private Banking:	
	<ul> <li>Indian Private Banks – Old and New</li> </ul>	
	Foreign Banks	
	Role of Private Banking in Economic Development	
	Performance of Private Banks in India	
	Challenges before Private Sector Banks in India	
IV	Public Sector Banking:	13
	<ul> <li>Definition and Features of Public Sector Banks</li> </ul>	
	Classification of Public Sector Banks	
	State Bank of India – Evolution, Functions and	
	Performance	
	Nationalized Banks – Social control, Meaning of	
	Nationalization, Arguments for and against	
	Nationalization – Merger of the Banks	
	• 4.5Regional Rural Banks – Objectives, Functions Capital,	
	Problems before	
	Regional Rural Banks	
	Lead Bank Scheme	
	Challenges before Public Sector Banks in India	

- 1. Deb Joyeeta (2019), 'Indian Banking System', Evince Publishing.
- 2. Desai Vasant (2007), 'Indian Banking-Nature and Problems', Himalaya Publishing House.
- 3. Gopinath M.N. (2017), 'Banking Principles and Operations', Snow White Publisher.
- 4. Joshi, Vasant and other (2002), Managing Indian Banks The Challenges Ahead, Response Books, New Delhi.
- 5. Mallik, Chaudhury and Sarkar (2018), 'Indian Banking System- Growth, Challenges and Government Initiatives', Kalpaz Publications.
- 6. Nararajan and Parameswaran (2007), 'Indian Banking', S. Chand Company Ltd. New Delhi.
- 7. ShahiUjjwala (2013), 'Banking in India: Past, Present and Future', New Century Publications
- 8. Trivedi, Chaudhary and other (2015), 'Indian Banking System', RBD Publication, Jaipur.
- 9. Trivedi I.V. and JatanaRenu (2010), 'Indian Banking System', RBSA Publisher. 'Report on Trend and Progress of Bank

**Subject Code: 23-COB236(c) (3 Theory + 1 Practical = 4 Credit Course)** 

Subject: Business Entrepreneurship Special paper I

Unit	I Topic	No of lecture (45)
I	<ul> <li>Creativity and Innovation:         <ul> <li>Creativity- Meaning, Creativity Process, Techniques and Tools of Creativity.</li> <li>Innovation- Meaning, Sources of Innovation- Peter Drucker's Principles of Innovation- Do's and Don'ts of Innovation.</li> </ul> </li> </ul>	10
III	<ul> <li>Business Ethics and Social Responsibilities of Business:</li> <li>Business Goals-Types of Goals</li> <li>Business Ethics- Importance</li> <li>Social Responsibilities – Meaning, Responsibilities towards Stakeholders, Investors, Employees-Government and Society at Large.</li> <li>Social Audit – Concept, Advantages and Limitations.</li> <li>Brief Introduction to Corporate Governance</li> <li>Group Entrepreneurship:</li> <li>Concept- Meaning and Significance-</li> </ul>	11
IV.	<ul> <li>Individual Entrepreneurship V/s Group Entrepreneurship.</li> <li>Advantages and Disadvantages of Group Entrepreneurship.</li> <li>Self Help Group- Definition, Meaning and Evolution-Administration Functions and Operation of SHG's</li> </ul>	12
IV	<ul> <li>Women Entrepreneurship and Social Entrepreneurship:</li> <li>Qualities of a Good Social Entrepreneur</li> <li>Social Innovation</li> <li>Management of Social Enterprises</li> <li>Promises and Perils of Social Enterprises</li> <li>Role of women in society</li> <li>Government Schemes</li> <li>Benefits of Women Entrepreneurs</li> <li>Challenges to Women Entrepreneurs</li> <li>Women Empowerment through Entrepreneurship</li> </ul>	12

- 1. Business Environment, Francis Cherunilam Himalaya Publishing House New Delhi
- 2. Dynamics of Entrepreneurship Development and Management Desai Vasant Himalaya Publishing House New Delhi
- 3. Entrepreneurial Development, Khanka S.S.S. Chand, New Delhi
- 4. Entrepreneurial Development, Gupta, Shrinivasan S. Chand, New Delhi
- 5. Udyog- UdyogSanchalaya, Mumbai
- 6. Indian Economy RuddarDatt, K.P.M. Sundharam, S. Chand New Delhi

**Subject Code: 23-COB236(d) (3 Theory + 1 Practical = 4 Credit Course)** 

**Subject: Marketing Management (4 Credit Course)** 

Unit	Corporate	No of
	Accounting II	lectures (45)
1	<ul> <li>Elements of Marketing Management:</li> <li>Introduction</li> <li>Meaning of Marketing Management</li> <li>Nature &amp; Scope of Marketing Management</li> <li>Features of Marketing Management</li> <li>Functions of Marketing Management</li> <li>Components of Marketing Management</li> <li>Problems of Marketing Management</li> <li>Marketing Management Philosophy</li> <li>Marketing Characteristics in Indian Context</li> <li>Marketing Management Process</li> </ul>	12
II	<ul> <li>Marketing Planning:</li> <li>Introduction</li> <li>Meaning of Marketing Planning</li> <li>Definition of Marketing Planning</li> <li>Nature of Marketing Planning</li> <li>Scope of Marketing Planning</li> <li>Elements of Marketing Planning</li> <li>Importance of Marketing Planning</li> <li>Types Marketing Planning</li> <li>Principles behind Successful Planning</li> <li>Steps in Marketing Planning Process</li> <li>Constraints to Effective Marketing Planning</li> </ul>	13
III	<ul> <li>Marketing Strategy: <ul> <li>Introduction</li> <li>Concept of Strategy</li> <li>Meaning of Marketing Strategy</li> <li>Significance of Marketing Strategy</li> <li>Aim of Marketing Strategy</li> <li>Marketing Strategy Formulation</li> <li>Bases of Formulating Marketing Strategy</li> <li>Types of Marketing Strategy</li> </ul> </li> </ul>	10
IV	Marketing Research:  • Introduction  • Meaning of Marketing Research  • Definition of Marketing Research  • Scope of Marketing Research  • Role of Marketing Research	10

- Marketing Research Agencies
- Marketing Information Vs. Marketing Research
- Objectives of Marketing Research
- Marketing Research Procedure
- Research Problem Definition
- Research Design
- Data Collection
- Sampling and Sampling Designs
- Probability Sampling Techniques
- Data Analysis
- Method of Reporting Research Findings

- 1. Marketing Management, Philip Kotler Pearson Publication
- 2. Marketing Management, Rajan Saxena McGraw Hill, Education
- 3. Principles of Marketing, Philip Kotler Pearson Publication
- 4. Marketing Planning & Strategy, Subhash Jain & George Haley, Cengage Learning India Pvt. Ltd
- 5. Marketing Strategy, Anil Mishra & Amit Kumar Mishra, Excel Books
- 6. Consumer Behaviour : Insight from Indian Market, Ramanuj Muzumdar PHI Learning Pvt. ltd. (2009)
- 7. Retail Management, Gibson Vedamani, Jayco Publication
- 8. Marketing Management, V. S. Ramaswamy & S. Namakumari, Macmillan Publication
- 9. Marketing Research S. L. Gupta, Excel Books India, 2004
- 10. Marketing Research, Naresh K. Malhotra, Pearson Publication

## **Semester IV**

Subject Code: 23-COB241

**Subject: Corporate Accounting II (3 Credit Course)** 

**Total Lectures = 45** 

Unit	Corporate Accounting II	No of lectures (45)
1		lectures (45)
1	<ul> <li>Holding Company Accounts</li> <li>Meaning, Definition of Holding Company</li> <li>calculations of Capital Profit, Revenue profit, Cost of Control.</li> <li>Preparation of consolidated Balance sheet of Holding Company with one subsidiary only.</li> <li>Adjustment of intercompany transactions, unrealized profit of stock.</li> </ul>	12
II	<ul> <li>Absorption of Companies</li> <li>Meaning and Definition of Absorption</li> <li>Meaning of Vendor and Purchasing Companies</li> <li>Purchase Consideration, Accounting entries in the books of vendor Company and Journal entries and Preparation of Balance Sheet after Absorption in the books of Purchasing Company</li> </ul>	13
III	Accounting for Liquidation of Companies  • Meaning and Definition of Liquidation  • Modes of winding up  • Preparation of Liquidator final statement of Account  • Preparation of Statement of  • Affairs.	10
IV	<ul> <li>Issue of Shares</li> <li>Buyback of Shares</li> <li>Concept of Sweat Equity Shares</li> <li>Right Shares</li> <li>Issue of Bonus Shares</li> <li>Redemption of Preference Shares &amp; Debentures (Theory Only)</li> </ul>	10

- 1. Advanced Accounts: By M.C. Shukla & S.P. Grewal (S.Chand & Co. Ltd.)
- 2. Advanced Accountancy: By S.P. Jain & K.N. Narang (Kalyani Publishers)

- 3. Advanced Accountancy: By R. L. Gupta & M. Radhaswamy (Sultan Chand &Sons)
- 4. Company Accounts: By S.P. Jain & K.L. Narang
- 5. Advanced Accounts: By Paul Sf.
- 6. Corporate Accounting: By Dr. S. N. Maheshwari & S.K. Maheshwari
- 7. Corporate Accounting: By Mukharji & Hanif

**Subject Code: 23-COB242** 

**Subject: Principles and functions of Management II (3 Credits)** 

Unit	Corporate Accounting I	No of lecture (45)
I	<ul> <li>Improving peoples' performance: Motivating the staff</li> <li>Meaning, Importance and Theories of motivation</li> <li>Maslow's Need Hierarchy Theory</li> <li>Herzberg's Two Factor Theory</li> <li>Douglas MC Gregor's Theory of X and Y</li> <li>Ouchi's Theory Z</li> <li>McClelland's Theory</li> </ul>	10
П	<ul> <li>Organizing from front- Leadership Skills</li> <li>Meaning, Importance, Qualities and Functions of a leader</li> <li>Leadership styles for effective management</li> <li>Contribution of Mahatma Gandhi, Dr. Babasaheb Ambedkar in leadership.</li> <li>Contribution of business Leaders:     Ratan Tata     Dhirubhai Ambani     Narayan Murthy</li> </ul>	10
III	<ul> <li>Achieving success at work: Coordination and Control</li> <li>Meaning and need of co-ordination and control</li> <li>Techniques and difficulties in establishing coordination and control</li> <li>Steps in the process of control and it's techniques</li> </ul>	10
IV	<ul> <li>Emerging trends in Business management</li> <li>Management of Change</li> <li>Disaster Management</li> <li>Ethics in Management</li> <li>Corporate Governance</li> <li>And Corporate Citizenship,</li> <li>Conflict Management</li> </ul>	10

- 1. Management Theory & Practice J.N.Chandan
- 2. Essential of Business Administration K.Aswathapa Himalaya Publishing House
- 3. Principles & practice of management Dr. L.M.Parasad, Sultan Chand & Sons New Delhi
- 4. Business Organization & Management Dr. Y.K. Bhushan
- 5. Management: Concept and Strategies By J. S. Chandan, Vikas Publishing
- 6. Principles of Management, By Tripathi, Reddy Tata McGraw Hill
- 7. Business organization and Management by Talloo by Tata McGraw Hill Business Environmentand Policy A book on Strategic Management By Francis Cherunilam Himalaya Publishing House
- 8. Essentials of Management Horold Koontz and Iteinz Weibrich McGrawhills International
- 9. Management Theory & Practice J.N.Chandan
- 10. Essential of Business Administration K.Aswathapa Himalaya Publishing House
- 11. Principles & practice of management Dr. L.M.Parasad, Sultan Chand & Sons New Delhi
- 12. Business Organization & Management Dr. Y.K. Bhushan
- 13. Management: Concept and Strategies By J. S. Chandan, Vikas Publishing
- 14. Principles of Management, By Tripathi, Reddy Tata McGraw Hill
- 15. Business organization and Management by Talloo by Tata McGraw Hill
- 16. Business Environment and Policy A book on Strategic Management By Francis CherunilamHimalaya Publishing House

**Subject Code: 23-COB243** 

**Subject: Business Economics (Macro) II 3 Credits** 

Unit	Topic	No of lectures
I	Money	15
	<ul> <li>Meaning and Functions of Money, Concepts of Money</li> </ul>	
	Evolution of Money	
	Demand for Money:	
	Classical Approach.	
	Keynesian Approach.	
	Supply of Money:	
	Credit Creation of Commercial Banks	
	<ul> <li>Money Measure of RBI (M1, M2, M3, M4).</li> </ul>	
	Credit Control Methods.	
	Value of Money:	
	Quantity Theory of Money.	
	• 1.4.2 Cash Balance Approach : Marshall, Pigou, Robertson	
	and Keynes	
II	Inflation and Deflation	10
	Meaning and Definition	
	Causes of inflation	
	<ul> <li>Consequences of Inflation</li> </ul>	
	Demand Pull and Cost Push Inflation	
	Stagflation: Meaning and Causes	
III	Business Cycle:	10
	<ul> <li>Meaning and Definition of Business Cycle</li> </ul>	
	Characteristics of Business Cycle	
	Phases of Business Cycle	
	Control of Business Cycle: Monetary Measures and Fiscal	
	Measures	
	Measures	

IV Public Finance: 10

- Meaning and Definitions.
- Scope of Public Finance.
- Importance of Public Finance.
- Meaning and Types of Tax.
- Public Expenditure: Meaning and Causes of Increasing Public Expenditure.
- Public Debt: Meaning and Importance.
- Budget: Meaning and Types, Union Budget.

#### **Reference books:**

- 1. Economics: Paul A Samuelson and William D Nordhaus. \_ \_ McGRAW Hill Publication
- 2. Macroeconomics: N. Gregory Makiw, Worth Publishers, New York.
- 3. Macro- Economic Theory: M L Zingan, Vrinda Publications (P) Limited.
- **4.** Samashti Arthshstriy Vishleshan : Shridhar Deshpande, Vinayak Deshpande, HimalayaPublication House.
- 5. Theories of value: Output and Employment John Eatwell, Thames Polytechnic, 1979
- 6. Businss Economics, Dr.J.P.Mishra, Sahitya Bhavan Publications, Agra.
- 7. Macroeconomi<del>cs</del>: A Global Text, Sampat Mukherjee, New Central Book Agency PrivateLimited (Latest Edition), New Delhi
- 8. Macroeconomics: A Rough Guide, in Macroeconomics: A Reader, (Ed.)

Brian Snowdonand Howard Vane, Routledge

- 9. Paisa, Mahagaie Aani Rajasva: Dr. Rasal, Shelar and Bhadane, Idol Publications, Pune.
- 10. Macroeconomics: Theory and Policy, S. Chand & Company Limited. (Latest Edition)
- 11. Ben Fine & Ourania Dimakou, Macroeconomics: A Critical Companion, Pluto Press(Latest Edition)
- 12. Michel De Vroey, A History of Macroeconomics: From Keynes to Lucas and Beyond, Cambridge University Press (Latest Edition)
- 13. Sampat Mukherjee, Analytical Macroeconomics: From Keynes to Mankiw, New CentralBook Agency Private Limited
- 14. Macroeconomics- K R Gupta, R. K. Mandal, Amita Gupta, Atlantic Publishers distributor's pvt.ltd.

and

15. Money, Inflation, and Business Cycles The Cantillon Effect and the Economy,

Arkadiusz Sieroń. Abingdon, Routledge, 2019. New York

16. Macroeconomics: N. Gregory Maki Worth Publishers, New York

- 17. Macro Economics: Rudiger Dornbusch, Stanley Fisher & Richard Startz Tata McGrawHill Education Private Limited (Latest Edition), US

  18. The General Theory of Employment Interest and Money John
- 18. The General Theory of Employment, Interest, and Money- John Maynard Keynes, General Press
- 19. An Analysis of John Maynard Keynes The General Theory of Employment, Interest and Money- John Collins, CRC Press, 2017

Subject Code: 23-COB244

Subject: Business Communication-II (3 Theory + 1 Practical = 4 Credit Course)

Unit	Торіс	No of lectures
1	External Correspondence:	10
	• Meaning, importance, Principles, Qualities or essentials of a	
	good business letter.	
	Types of External correspondence, Layout (parts of business)	
	letters), Physical appearance, Forms of Business Letters (Full	
	Block Form, Modified Block Form, Semi Block Form,	
	Indented form and Hanging Indentation form)	
II	Types and Drafting of Business Letters:	15
	Enquiry Letters	
	Replies to Enquiry Letters	
	Order Letters	
	Credit and Status Enquiries	
	• Sales Letters	
	Complaint Letters	
	Collection Letters	
	Purpose, importance and points to be considered while	
	drafting above business letters. Collection of specimen	
	business letters.	
III	Job Application letters and Resume writing:	10
	• Introduction, Meaning & Drafting of Job Application letter,	
	essential elements of Bio data, Resume writing, Curriculum	
	Vitae.	

### **IV** Recent Trends in Business Communication :

10

Internet: Email, Websites, Social Media Network (Twitter,
Face book, LinkedIn, You tube, WhatsApp), Google Doc,
Google Form, Google Sheet, Google Slide, Google Class
Room, Online Conference, Video conferencing, Meeting
through Zoom App, Google meet App, Cisco Webex meetings
App.

### **Reference Books:**

- 1. Business Communication ,K.K.Sinha, Gelgotia Publishing,New Delhi
- 2. Business Correspondence & Report writing ,R.C.Sharma & Krishnan Mohan, Tata Mc Graw Hill Publishing Co.Ltd. ,New Delhi.
- 3. Communication ,C.S.Rayudu,Himalaya Publication, Mumbai.
- 4. Business Communication, Asha Kaul, Prentice hall of India, New Delhi.
- 5. Business Communication, Vasisthb Neeru & Rajput Namita, Kitab Mahal, Allahabad.
- 6. Soft skills, Dr.Alex ,S..Chand publication ,Delhi.
- 7. Essentials of Business Communication, Rajendra Pal & Korlahalli, Sultan Chand & sons,

New Delhi.

8. Managerial Communication, P.D.Chaturvedi & Mukesh Chaturvedi,, Pearson, Delhi.

Subject: Code 23-COB245

**Subject : ELEMENTS OF COMPANY LAW-II** (4 Credit)

Unit	Elements of Company Law I Topic	No of lectures (45)
1	<ul> <li>Capital of the Company: <ul> <li>Equity Share Capital: Meaning, Structure – Definition,</li> <li>Preference share capital: Meaning, Nature and Kinds Preference Shares.</li> <li>Various Modes for Raising of Share Capital including private placement, public issue, rights issue, Bonus shares, ESOP, Sweat Equity Shares, Buy-back of shares.</li> </ul> </li> </ul>	10
II	<ul> <li>Management of Company:         <ul> <li>Board of Directors: Definition, Powers, Restrictions, Prohibition on Board.</li> <li>Director: Meaning and Legal position of Directors,. Types of Directors, Related Party Transactions(Sec.188)</li> <li>Appointment of Directors, Qualifications and Disqualifications, Powers, Duties, Liabilities of Directors, Loans to Directors, Remuneration of Directors</li> </ul> </li> </ul>	11
III	<ul> <li>Key Managerial Personnel (KMP) (U/S 203)</li> <li>Meaning, Definition and Appointments of</li> <li>Managing Director, Whole Time Director, Manager, CS 2.Company Secretary (CS)- Term of office/ Tenure of appointment, Role of Company secretary</li> <li>Distinction between Managing Director, Manager and Whole Time Director - Role (Powers, Functions of above KMP)</li> </ul>	12
IV	<ul> <li>Company Meetings:         <ul> <li>Board Meeting – Meaning and Kinds</li> <li>Conduct of Meetings - Formalities of valid meeting [Provisions regarding agenda, notice, quorum, proxies, voting, resolutions (procedure and kinds) minutes, filing of resolutions, Virtual Meeting]</li> <li>Meeting of Share Holders General Body Meetings, Types of Meetings</li> <li>Annual General Meeting (AGM), (Ss.96 to 99)</li> <li>Extraordinary General Meeting (EOGM).(Sec.100)</li> <li>Provisions regarding convening, constitution, conducting of General Meetings contained in Ss.101 to 114</li> </ul> </li> </ul>	

- 4. The Companies Act with Rules, Taxmann, Tan Prints (India) Pvt. Ltd. Jhajjar, Chandigad
- 5. The Companies Act, 2013, Bharat, Bharat Law House Pvt. Ltd., Delhi
- 6. Company Law-A Comprehensive Text Book on Companies Act 2013, Dr. G.K. Kapoor & Dr. Sanjay Dhamija, Taxmann Publications Pvt. Ltd, Delhi
- 4. Company Law, Dr S R Meyani, Asia Law House, Mumbai
- 5. Company Kaydyachi Olakha, K Shriram, Aarti & Co. Mumbai
- 6. Guide to Memorandum, Articles & Incorporation of Companies, Bhandari & Makheeja Lexis Nexis, Mumbai
- 7. Elements of Company Law, Arun Gaikawad , Chandrakant Chaudhari & Devendra Bhawari Bibha, Pune
- 8. Elements of Company Law, Prakash N. Chaudhary, Nirali Prakashan, Pune
- 9. E-Commerce: Legal Compliance Pratima Narayan Eastern Book Company, Mumbai

Subject Code: 23-COB246(a)

## Subject: Cost & works Accounting –II (3 Theory + 1 Practical = 4 Credit Course)

Unit	Торіс	No of lectures
I	Material Accounting:	15
	• Functions of the Purchase Department.	
	Purchase Procedure /Policy	
	Store Location and Layout.	
	Classification and Codification of Material.	
	Stores and Material Records.	
	Bin Card & Store Ledger etc.	
	• Issue of Material and Pricing Methods for Issue of Material:	
	• FIFO. LIFO, Simple Average, weighted Average	
	• Use of computer in store Accounting.	
II	<ul> <li>Meaning and definition of wages. Difference Between Wages and Salary</li> <li>Records and methods - time keeping and time booking.</li> <li>Methods of Wage Payment Time rate system., Piece rate system.</li> <li>Taylor's differential piece rate system. Incentive Plan.</li> <li>Halsey Plan. Rowan Plan, Group Bonus scheme. Performance based incentive plan. Payroll meaning and components</li> </ul>	15
III	Other Aspects of Labour Presentation Skills:  • Labour Turnover.  • Job Analysis & Job Evaluation.  • Merit Rating.	10

IV	Introduction to JIT, CAM and ERP:	5
	Introduction to- Just In Time(JIT	
	CAM (Computer Aided Manufacturing) Enterprise Resource	
	Planning (ERP)	
	Contract manufacturing.	

- Cost Accounting-Principles & Practices, Jawahar Lal & Seema Shrivastava, Tata Mcgraw Hill, New Delhi.
- 2. Advanced Cost Accounting And Cost Systems, Ravi M Kishor, Taxmann, New Delhi.
- 3. Cost Accounting Theory And Problems, S. N. Maheshwari, Mittal Shree, Mahavir Book Depot.,New Delhi
- 4. Advanced Cost Accounting, Jain and Narang, Kalyani Publication, New Delhi.
- Horngren's Cost Accounting- A Managerial Emphasis, Srikant M Datar & Madhav V Rajan Pearson, Noida UP
- 6. Cost Accounting-Principles & Practices, Dr. M.N. Arora, Vikas Publishing House, New Delhi.
- 7. Advanced Cost Accounting ,Dr. D. M.Gujarathi ,Idol Publication,Pune
- 8. Advanced Cost Accounting ,Dr. Kishor. M. Jagtap, Tech-Max Publication, Pune
- Cost Accounting Principles And Practice, Jain and Narang, Kalyani Publication, New Delhi
- 10. Principles and Practice of Cost Accounting, N.K Prasad, Booksyndicate Private Ltd, Kolkata.
- 11. Cost Accounting: Methods and problems, B.K.Bhar,Academic Publications,Kolkata.

# Subject Code: 23COB246 (b) (3 Theory + 1 Practical = 4 Credit Course)

Subject: Banking and Finance-II (Indian Banking System - II)

Unit		No of lectures (45)
1	<ul> <li>Co-operative Banking in India:</li> <li>Meaning, and principles of Cooperation</li> <li>Evolution of Cooperative Baking in India.</li> <li>Structure of Co-operative Banking in India</li> <li>Challenges before Co-operative Baking in India</li> </ul>	12
II	Bank Indicators	11
	1 2.1 Meaning of bank indicators	
	2 2.2 Various categories of Bank indicators	
	3 2.3 Review of bank indicators	
III	Selective Important Concepts of Banking	10
	Branch Banking	
	Unit Banking	
	Wholesale Banking	
	Retail Banking	
	Social Banking	
	Merchant Banking	
	Investment Banking	
	Digital Banking	

	International banking	
IV	Banking Sector Reforms	
	Need, Meaning and Goals of Banking Sector Reforms in India	12
	Recommendation of M. Narsimhan Committee – I (1991)	
	Recommendation of M. Narsimhan Committee – II (1998)	
	Framework of Basel Committees on BankingSupervision	
	o Basel – I	
	o Basel – II	
	o Basel – III	

- 1. Debaprosanna Nandy (2010), 'Banking Sector Reforms in India and PerformanceEvaluation of Commercial Banks, Universal Publishers
- 2. Deb Joyeeta (2019), 'Indian Banking System', Evince Publishing.
- 3. Desai Vasant (2007), 'Indian Banking-Nature and Problems', Himalaya Publishing House.
- 4. Gopinath M.N. (2017), 'Banking Principles and Operations', Snow White Publisher.
- 5. Joshi, Vasant and other (2002), Managing Indian Banks The Challenges Ahead, Response Books, New Delhi.
- 6. Mallik, Chaudhury and Sarkar (2018), 'Indian Banking System- Growth, Challenges and
- 7. Nararajan and Parameswaran (2007), 'Indian Banking', S. Chand Company Ltd. New Delhi.
- 8. <u>Shahi</u>Ujjwala (2013), 'Banking in India: Past, Present and Future', New CenturyPublications
- 9. Singh Sultan (2008), 'Banking Sector Reforms in India', Kanishka Publishing House 10. Thirunarayanan R., 'Co-operative Banking in India', Mittal Publication
  - 11.Trivedi, Chaudhary and other (2015), 'Indian Banking System', RBD Publication, Jaipur.12.Trivedi I.V. and JatanaRenu (2010), 'Indian Banking System', RBSA Publisher.
  - 13. 'Report on Trend and Progress of Banking in India'2017-18,

2018-19, 2019-20-Reserve Bank of India

Subject Code: 23-COB246(c)

**Subject: Business Entrepreneurship II (3 Credit Course)** 

Total Lectures = 45

Unit	Corporate	No of
	Accounting II	lectures (45)
1	Role of Service Sector in National Economy  • Types of Service Ventures	
	<ul> <li>Service Industry Management</li> <li>Success Factors in Service Ventures</li> </ul>	12
	Opportunities in Service Industry in Rural and Urban Areas	
	• Distinction between Service Industry and Manufacturing Industries	
II	<ul> <li>Challenges in Entrepreneurship Development</li> <li>Social, Cultural, Educational, Political, Economical, challenges. International Situation, Cross Cultural Aspects, Challenges of Globalization</li> <li>Effect of Corona Virus on Entrepreneurship</li> </ul>	13
III	<ul> <li>Theories of Entrepreneurship</li> <li>Schumpeter – Theory of Innovation</li> <li>Peter Drucker- Theory of opportunity</li> <li>Max Weber- Theory of Entrepreneurial Growth</li> <li>Economic Theory of Entrepreneurship</li> </ul>	10
IV	<ul> <li>Stories of Successful Entrepreneurs.</li> <li>Mr. Radhakishan Damani (D Mart)</li> <li>Mr. Ritesh Agarwal (OYO Hotels)</li> <li>Mr. Sanjeev Bhikchandani (Naukri.com)</li> <li>Mumbaiche Dabewale</li> <li>Mr. Ratan Tata.</li> </ul>	10

- 1. Business Environment, Francis Cherunilam Himalaya Publishing House New Delhi
- 2. Dynamics of Entrepreneurship Development and Management Desai Vasant Himalaya Publishing House New Delhi
- 3. Entrepreneurial Development, Khanka S.S.S. Chand, New Delhi
- 4. Entrepreneurial Development, Gupta, Shrinivasan S. Chand, New Delhi
- 5. Udyog- UdyogSanchalaya, Mumbai
- 6. Indian Economy RuddarDatt, K.P.M. Sundharam, S. Chand New Delhi

Subject Code: : 23-COB246(d)

**Subject: Trends in Marketing II (3 Credit Course)** 

Unit	Corporate	No of
	Accounting II	lectures (45)
1	<ul> <li>Consumer Behaviour</li> <li>Introduction</li> <li>Meaning of Consumer Behaviour</li> <li>Definition of Consumer.</li> <li>Scope of Consumer Behaviour</li> <li>Determinants of Consumer Behaviour.</li> <li>Concept of Motivation</li> <li>Multivariable Models of Consumer Behaviour Behaviour</li> <li>Buying Motives &amp; Consumer Importance of Buying Motives</li> </ul>	12
II	Introduction Introduction Meaning of International Marketing Definition of International Marketing Scope of International Marketing Objectives of International Marketing Facts of International Marketing Benefits of International Marketing Limitation of International Marketing Forces influencing International Marketing Forces restraining International Marketing Case Studies	10
III	<ul> <li>Digital Marketing</li> <li>Introduction</li> <li>Meaning of Digital Marketing</li> <li>Definition of Digital Marketing</li> <li>Difference between Traditional Marketing &amp; Digital Marketing</li> <li>Digital Marketing Channels</li> <li>Search Engine Optimisation (SEO)Off- age Optimisation On- Page Optimization</li> <li>Social Media Marketing Facebook Marketing Twitter Marketing Google Marketing Video Promotion YouTube Marketing Pinterest Marketing Instagram Marketing</li> <li>Online Paid advertisement Google AdWords Facebook Ads Twitter Ads</li> </ul>	13

	<ul> <li>Email Marketing</li> <li>E-marketing: Meaning, Advantages and limitations</li> <li>Mobile App Marketing</li> <li>Web Analytics</li> <li>Content Marketing</li> <li>Affiliate Marketing</li> <li>Case studies</li> </ul>	
IV	Green Marketing	
	• Introduction	
	<ul> <li>Meaning of Green Marketing</li> </ul>	10
	Definition of Green Marketing	
	Objectives of Green Marketing	
	Importance of Green Marketing	
	Strategies of Green Marketing	
	Green marketing and consumer accountability	
	Marketing mix of green marketing	
	Principles of success of green products	
	Case studies	

- 1. Marketing Management, Philip Kotler, Pearson Publication
- 2. Marketing Management Rajan Saxena McGraw Hill Education
- 3. Principles of Marketing Philip Kotler Pearson Publication
- 4. Sales & Distribution Management Tapan K Panda Oxford Publication
- 5. Advertising Management Rajiv Batra Pearson Publication
- 6. Retail Management, Swapna Pradhan, McGraw Hills
- 7. Retail Management Gibson Vedamani Jayco Publication
- 8. Marketing ManagementV. S. Ramaswamy & S. Namakumar
- 9. Supply Chain Management, Sunil Chopra, Peter Meindl